



Gulf Coast State College Foundation, Inc.  
 Scholarship Office  
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 Panama City, FL 32401  
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## Scholarship Violation Appeal Form

Name: \_\_\_\_\_ GCSC ID#: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone#: \_\_\_\_\_

What semester are you appealing?  Fall YR: \_\_\_\_\_  Spring YR: \_\_\_\_\_  Summer YR: \_\_\_\_\_

### I. Scholarship Information:

Name of Scholarship: \_\_\_\_\_

See your official award letter for details regarding your scholarship; any minimum requirements, duration and required institutional cumulative or semester grade point average (GPA).

### II. Scholarship Violations

All scholarship recipients are obligated during the semester to follow the minimum guidelines of a scholarship. Scholarship awards are given out in “advance” with the promise that a recipient will follow the minimum guidelines during the semester. Receipt and/or use of any scholarship award are verification that a recipient understands and agrees to abide by the provisions of the scholarship. ANY VIOLATION of a scholarship’s minimum provisions (GPA and Enrollment) may result in 1) suspension or annulment of the award; 2) restrictions being placed on a recipient’s account; 3) repayment of an award; and/or 4) suspensions for any future scholarship awards. **The use of a Foundation scholarship is voluntary.** But remember once an award is used, a recipient has acknowledged that they understand and will abide by minimum qualifications of the scholarship. Any violations may cause a recipient to repay the award in full. Violations can occur in two (2) areas: GPA and Hourly violations. GPA VIOLATIONS - Most scholarships require a recipient to pass the semester with a GPA of 2.0 or higher. The Foundation does not count the number of A’s, B’s etc. that a recipient receives-just the term GPA. HOURLY VIOLATIONS - Hourly violations occur when a recipient “withdraws” from a class or receives an “incomplete” or “F”. The number of hours that a recipient starts with and the number of hours that a recipient finishes must match. Any variances may cause a recipient to repay all or part of an award. The Foundation does reserve the right to consider a recipient’s ‘cumulative’ GPA on whether to put a recipient’s scholarship on a probationary status.

### III. Reason for Appeal

Any scholarship recipient who is in violation may request a waiver from the Foundation. Waiver requests must be communicated in person to the Foundation by the scholarship recipient. Violations and waivers will not be discussed over the phone or by email or through a parent or third party. Waivers are usually granted from circumstances happening beyond a student's control. Some examples include-unexpected military deployment; major traffic accidents; sickness or mental health issues, domestic violence, family death, homelessness, or unexpected family welfare situations. Waivers will not be granted for course overloads, personal time commitments, work related issues, or instructor or educational conflicts. Recipients will be notified of the final decision by GCSC email or by postal service.

Please provide a brief explanation describing your circumstances, including why you are appealing and why your scholarship should be reinstated.

### IV. Signature:

I certify that the above information is true and correct to the best of my knowledge.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_